恒基兆業地產 HENDERSON LAND 50 years

恒基兆業地產有限公司
HENDERSON LAND DEVELOPMENT COMPANY LIMITED
Incorporated in Hong Kong with limited liability
(Stock Code : 12)

REQUEST FORM FOR REGISTERED SHAREHOLDERS

To: Henderson Land Development Company Limited (the "Company")
(Stock Code: 12)
c/o Computershare Hong Kong Investor Services Limited
17M Floor, Hopewell Centre, 183 Queen's Road East,
Wanchai, Hong Kong

(Please choose **ONLY ONE** of the following options.)

Option 1 :

I/we would like to read future Corporate Communications* on the Company's website at www.hld.com or the HKEXnews website at www.hkexnews.hk and hereby provide the email address[1] below for receiving email notifications of the relevant publications on websites.

Email address:

(Please use BLOCK letters)

Option 2 (Please mark "✓" in the appropriate box(es)):

I/we would like to receive printed copies of the following Corporate Communications* in

☐ English version ☐ Chinese version ☐ Both English and Chinese versions:

(a) The latest published version of ☐ Annual Report ☐ Interim Report
(b) ☐ Others (please specify): _____
(c) ☐ Future Corporate Communications [2]

Name of registered shareholder(s): _____ (English) _____ (Chinese)
(Please use BLOCK letters)

Signature(s)[3]: _____ **Contact number:** _____ **Date:** _____

Notes :

1. If the Company does not receive a valid email address, you will be unable to receive email notifications regarding the relevant publications on websites.
2. If you mark "✓" in the box in Option 2(c), no email address will be registered and you will only receive Corporate Communications in printed form. **Your request for receiving printed copies will be valid until such request is revoked in writing or for one year from the date of receiving your instruction (whichever is earlier). The Company is committed to its sustainability initiatives and printed copies of Sustainability Reports will not be provided unless specific request in writing is made to the Company's share registrar, Computershare Hong Kong Investor Services Limited (the "Company's Registrar") prior to its publication.**
3. If your shares are held in joint names, all the joint holders should sign on this Request Form in order to be valid.
4. Any Request Form with no indicated choice or no signature or otherwise incorrectly completed will be void.
5. If you provide more than one email address by email, this Request Form and/or other means, only the latest email address provided will be registered.
6. For the avoidance of doubt, we do not accept any special instructions written on this Request Form.
7. If you have any queries relating to the completion of this Request Form, please call the Company's hotline on (852) 2862 8555 from 9:00 a.m. to 6:00 p.m. (Monday to Friday, excluding Hong Kong public holidays).

* *Corporate Communications, in general, include (a) the annual report; (b) the interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form, issued by the Company, and for the purposes stated above, exclude Actionable Corporate Communications that seek instructions from shareholders on how they wish to exercise their rights or make an election as shareholders. The Company will send Actionable Corporate Communications to shareholders individually instead of just making them available on websites.*

PERSONAL INFORMATION COLLECTION STATEMENT

(i) "Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO").
(ii) Your supply of Personal Data to the Company is on a voluntary basis. If you fail to provide sufficient information, the Company may not be able to process your instructions as to how you wish to receive future Corporate Communications.
(iii) Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, the Company's Registrar, and/or other companies or bodies for any of the stated purposes, and will be retained for such period as may be necessary for verification and record purposes.
(iv) You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing and sent to the Hong Kong Privacy Officer of the Company's Registrar by post or by email to PrivacyOfficer@computershare.com.hk.
(v) Please refer to the Privacy Policy and Personal Information Collection Statement of the Company which is available on the website of the Company (www.hld.com) for further details.

✂----------

Mailing Label 郵寄標籤

Computershare Hong Kong Investor Services Limited
香港中央證券登記有限公司
Freepost No. 簡便回郵號碼：37
Hong Kong 香港

Please cut out the mailing label and stick it on an envelope to return this Request Form to us.
No postage stamp is necessary if posted in Hong Kong.